

The Constitution and By-Laws of the Henderson County, North Carolina Beekeepers Association 2013

Article I

Name

Section 1: Name: The name of this organization shall be Henderson County Beekeepers Association (HCBA) a unit of the North Carolina State Beekeepers Association (NCSBA).

Article II

Purpose

Section 1: This chapter shall be a non-profit organization, formed exclusively for its members to pursue together all matters relating to honeybees and the beekeeping industry, for the benefit of the members and the general public.

Section 2: The objectives shall be to encourage better management methods among the beekeepers of the county and state, to promote cooperation, to reach common understanding regarding our problems and their solution, to maintain friendly and helpful relations with those forces that are working to better the beekeeping industry, to develop markets for beekeeping products, to foster closer cooperation among members of the chapter, and to do such things as will tend to improve purposes exclusively for its members and the general public relating to honey bees and the beekeeping industry.

Section 3: Should this chapter undergo dissolution; its assets will be distributed to charitable organizations by the last formally elected officers of the HCBA.

Article III

Members

Section 1: Anyone interested in beekeeping and the beekeeping industry may join the chapter upon payment of regular annual dues. All members who have paid their annual dues shall have the right to vote.

Article IV

Officers/Directors

Section 1: Officers: The officers of the chapter shall be: President, Vice-President, Secretary and Treasurer who shall be elected to a two year term by a majority vote of the members present at the regular November meeting of the chapter.

Section 2: Directors: Four directors shall serve for two year terms who shall be elected by a majority vote of the members present at the regular November meeting of the chapter.

Section 3: The officers and directors shall constitute the Executive Committee of the HCBA. The immediate past president of the HCBA and a Henderson County Cooperative Extension Service staff member shall serve as ex-officio members of the Executive Committee.

Section 4: Officers and Directors may not serve in their particular office for more than two consecutive terms. Vacancies can be filled by appointment of the President to serve out the original term. No person shall be elected or appointed for any office without his or her consent.

Article V

Dues, State Association, Membership Categories

Section 1: Dues: HCBA dues shall be reviewed annually by the Executive Committee at its mid-year meeting and the annual dues either affirmed or changed for the coming year depending on program initiatives and budget realities. Memberships and renewals are payable to the HCBA with NCSBA dues sent to the State Treasurer in a timely manner for the coming year. Any person who has been dropped from active membership for nonpayment of dues may be restored to active membership by payment of the current year's dues.

Section 2: State Association: Members of the chapter can become members of the North Carolina State Beekeepers Association by paying the state dues either to the HCBA Treasurer or directly to the State Treasurer.

Section 3: NCSBA Life members and Honorary Members are excused from payment of county chapter dues and have the same rights and privileges afforded them by the NCSBA as stated in the Constitution and By-Laws of the State Association. North Carolina State Permanent paid members and Commercial members shall pay regular annual dues to the local chapter to hold membership in the HCBA.

Article VI

Meetings

Section 1: There shall be regular monthly meetings, except for December or for other activities such as the annual bee school. Special meetings may be called by the Executive Committee.

Article VII

Committees

Section 1: Executive Committee: The Executive Committee shall consist of all the elected officers and directors of the chapter and shall have the authority to transact business on behalf of the chapter when it is not in session.

Section 2: Nominating Committee: The Nominating Committee shall consist of three members appointed by the President whose duty will be to nominate and present a slate of officers and directors for consideration by the membership for the ensuing year. Other names may be submitted from the membership at large at the times of election of officers and directors.

Section 3: Special Committees: Special Committees and Standing Committees shall be appointed by the President consisting of members whose duty will be to serve as directed by the President.

Article VIII

Quorum

Section 1: Twenty voting members shall constitute a quorum for the transaction of business at any regular meeting. Five shall constitute a quorum of the Executive Committee.

Article IX

Duties of Officers and Directors

Section 1: President: The President shall preside at all meetings of the chapter using regular parliamentary usage and Robert's Rules of Order. The President shall appoint special committees as deemed necessary, fill vacancies of directors and officers, and perform such other duties as the chapter may direct. The President shall be authorized to make deposits and disburse all monies, should the Treasurer be unable to perform those duties.

Section 2: Vice-President: It shall be the duty of the Vice-President to perform the duties of the President in his or her absence, or upon the President's request. The Vice-President shall serve as the program chairman, responsible for making arrangements for the programs, securing the speakers, and securing a meeting place for the meetings.

Section 3: Secretary: The Secretary shall keep an accurate record of the minutes and all transactions of the chapter. He/she shall conduct such correspondence as may be necessary, and assist with any special committee or standing committee as determined by the Executive Committee and President, and serve as historian/archivist of chapter activities.

Section 4: Treasurer: The Treasurer shall collect annual dues from members and notify those members after December 31 delinquent in paying of dues. The Treasurer shall be custodian of all monies received by the chapter and keep full and accurate records, showing the receipts and disbursements of all monies. The Treasurer shall close the chapter's books at the end of the fiscal year and make a complete report on the membership and financial standings of the chapter at that time. He/she shall see that the President is authorized by the bank holding the chapter's account to make deposits and disburse monies if the Treasurer is unable to perform these duties. The Treasurer shall work closely with a designated Director to maintain an active roll of the membership. He/she shall present all records and books to an audit committee or accountant for examination and auditing within two months after the end of the fiscal year. He/she shall, at the end of his/her term, have all records and books audited and shall deliver them to his or her successor, including papers, monies, and all other property of the chapter which may be in his/her possession.

Section 5: Directors: The four Directors shall serve on the Executive Committee. Two directors are elected each November for two year terms. Each director shall co-chair a committee with an elected officer on one of four standing committees: Finance and Membership, Internal Communications, External Communications and Resources. Directors may serve as a Director only for two consecutive two year terms.

Article X

Affiliated Organizations

Section 1: The HCBA shall be affiliated with the NCSBA and sustain cooperative relationships with other entities to promote the mission and objectives of the chapter.

Article XI

Amendments

Section 1: Any article or any section of any article may be amended at any regular meeting by a two-thirds vote of all members providing proposed amendments have been presented to the Executive Committee for their recommendations and have been presented in writing or by e-mail to the entire membership at least 30 days before being presented to the membership.

Article XII

Repealing Clause

Section 1: Upon acceptance by vote of the chapter, this Constitution and By-Laws supersedes all previous Constitution and By-Laws. The amendments to this Constitution and By-Laws were read and adopted by a two-thirds majority vote of all members present at a regular meeting held November 18, 2013 in Hendersonville, North Carolina.